

Lemont Park District
Committee of the Whole Special Meeting
Centennial Community Center
September 14, 2009
7:30 p.m.

Call to Order - The Community Caravan Special meeting of Monday, September 14, 2009 was called to order by Vice-President Colaizzi at 7:31 p.m. All in attendance recited the Pledge of Allegiance.

Roll Call - Commissioners present: Colaizzi, Davoren and Diorio. Commissioner Sexton arrived at 7:46 p.m. Also in attendance were Treasurer Egofske; Executive Director, Brian Sullivan; staff, Carrie Dellamano; Jim Brown from the Village of Lemont and Pat Callahan and Rick Petricek from GCN.

Items for Discussion:

Introduction of Sales & Marketing Director: Director Sullivan introduced Carrie Dellamano, Sales & Marketing Director, to the board. She explained that she began work on September 14th and toured the parks and met fellow staff members. Carrie will also meet with Ross Bruni and the recreation staff. Carrie will be presenting the board with a marketing plan at the regular meeting on September 28th. Carrie gave the board a brief overview of her ideas. The board members welcomed Carrie.

Bambrick Park Presentation: Jim Brown, Village of Lemont, gave a presentation to the park board for re-grant money for a project at Bambrick Park. The project is to retrofit Bambrick Park's retention basin and add plantings to receive re-grant money to preserve the Heinz Dragonfly, which is found only in four areas in the U.S. Three companies, Hansom Materials, ComEd and Midwest Generations have developed a Habitat Conservation Plan (HCP). The Village of Lemont has become a secondary partner for this project and has used the park district as a co-applicant. Brown continued his presentation and explanation of the project and potential costs. Commissioner Colaizzi had a few questions and all were answered by Jim Brown.

Plan & Site Contractor for Centennial Exterior Project: Rick Petricek explained that the drawings for the project were submitted to four different contractors with the changes. Two proposals were received, one from CMM Group for \$118K and one from Amherst Builders for an amount not to exceed \$80K. Amherst had a question about the hydro-seeding after completion, but would provide black dirt and the replacement of the door and windows. The discussions on the project continued. Brian asked the board to give GCN permission to pursue the project. Commissioner Colaizzi made a motion to give GCN permission to negotiate on behalf of the park board, with Amherst Builders to complete the exterior project of Centennial building, pending permits and village approval, for a cost not to exceed \$80,000.00, with a second by Commissioner Davoren. Roll call vote: Commissioner

Diorio, aye; Davoren, aye; Colaizzi, aye and Sexton, abstain. Motion carried.

Referendum Related Items: Pat Callahan explained the general conditions change order that is being requested by Nicholas & Associates. Nicholas & Associates have requested \$30K in general conditions, but GCN reduced it to \$21,875 per month for 3 months. The building should be completed no later than December 1st, but a firm and final date will be given to the board by October 19, 2009. The construction trailer relocation was discussed and its importance to be moved so the project can stay on schedule. The cost from Nicholas & Associates to relocate the trailer to Bambrick Park is \$8,100.00. Commissioner Diorio questioned the cost to have the trailer demolished. It will be investigated.

Northview Park: Rick Petricek stated that the drawings are ready to go back to the village with survey information. Once approved, GCN we prepare to go to bid for the project.

Closeout with Construction Solutions: There is no definite plan for the closeout items, but Rick Petricek hopes to have it finalized by the end of September.

Referendum Project: Rick Petricek reported on the fitness & aquatic center progress: painting is being completed; floor scheduled discussed, concrete completion and installation of doors throughout the building. Discussions continued. President Sexton questioned the onset of the general conditions request from Nicholas & Associates. It will begin in September. Discussions continued about the general conditions request. There was a discussion about the technology project and the installation of an underground fiber optic cabling. The ZLan presentation was tabled.

Base Construction: The construction of the base for the statue at the Miracle Field was discussed. Fejedelem & Sons will construct the base for a cost of \$2,000.00, with completion by early October. President Sexton asked if the Foundation would reimburse the park district for the costs. The base for the Little League, Bob Michalek statue, will also be constructed and Little League will be responsible for that cost.

Jr. Woman's Club Picnic: President Sexton stated that the Jr. Woman's Club is a strong partner of the park district's and after a brief discussion with the board, no formal action for approval is necessary.

Preschool Play Piece: Tabled.

Old Business –

Update on PedWay: President Sexton reported that there is no update on the PedWay. There is a school board meeting on Wednesday.

Domain Name: Director Sullivan explained that the park district is ready to purchase domain names that can be used. They are on sale for \$8.99. The park district will also attempt to purchase the domain name from Visionary Webworks. The park district's IT person, Fernando Alfonso, will complete this task.

Dump Truck: Commissioner Davoren reported that he met with Mike Slonski and Director Sullivan about the dump truck refurbishment that was proposed to the board. Commissioner Davoren recommends that all the proposed refurbishment should be completed on the truck at this time. There was a discussion about the use of the dump truck. Commissioner Davoren made a motion to approve the refurbishment of the dump truck for a cost not to exceed \$16,550. There was no second. The approval was tabled.

Playground Mulch: Director Sullivan reported that several of the park sites are eligible to have the mulch replaced. The maintenance staff received a proposal for the various parks for a cost of \$13,720.00 to be completed in the fall of 2009. There was a discussion by the board if this is the best time to complete this project. Staff was asked to investigate the cost difference for the project, comparing the fall to the spring of 2010. The approval was tabled.

New Business –

Centennial Entrance Plan: Commissioner Davoren explained the quote from McAdam Landscapers that he had sent to the board. There was a discussion about hiring a landscape company to design a plan for the entrance of the park district and keeping them on a retainer basis for other upcoming projects. Commissioner Davoren handed out another plan from a different landscape company. President Sexton would like the Chamber of Commerce contacted about the brick walls at the entranceway. The discussions continued stating that the park district wants to keep other agencies informed on the park district projects and having them completed in a professional manner.

Smoke Detector Replacement Plan: Director Sullivan explained that the smoke detectors throughout the building are beginning to fail and proposed to have them all replaced instead of one at a time. Staff will gather a price quote and present it to the safety committee.

Bambrick Park: There was a discussion about Bambrick Park at this time. Information was received from Vann's for a cost of \$84,428.00. Roger Bossert also involved a drainage company, Mueller Mist Irrigation Co., which would install drain tiles and sodding for \$37,500.00. The total cost would be \$121,928.00. This quote is a \$3,100.00 difference from the lowest bid. The board would like a proposal from each company that lists all intended work. President Sexton questioned the field work at Bambrick Park and the possibility of field work at Centennial Park. The discussions continued. President Sexton would like to approve a policy by the beginning of November which would outline the bidding process to make sure that bids are accepted in an appropriate manner. President Sexton discussed a few other items such as the land swap with the school district and requesting a report for the 2009 pool and concession season. Director Sullivan explained the process of applying for the Gold Medal. The incident of the theft in the maintenance garage was discussed. Director Sullivan handed out the police report that he received to the board members. Director Sullivan is working with Commissioner Diorio on a policy to set a standard of care for practices by staff. The polygraph

option was discussed. The park district attorney stated that the park district should be exempt from the current legislation because of being a government agency. PDRMA still recommends that the park district does not conduct the polygraph test on employees. The test should cost approximately \$150.00 per person and will be about 45 minutes in length. The board continued to discuss the incident and the report from the police. The board would like to move forward with the polygraph tests and President Sexton stated written reprimands are needed and he will give the directive to the director on who should receive the reprimand. President Sexton asked the board to reply to him by Wednesday with their decision on the testing of the employees. Commissioner Colaizzi gave a brief report on the progress of the staff equity plan. The committee has gathered information from various sources, which includes 10 area park districts, and compiled a report with information, which he explained. Commissioner Colaizzi offered to forward the PowerPoint presentation to the board and accept any feedback or schedule a full board workshop to discuss the information. Commissioner Colaizzi and Treasurer Egofske continued to discuss the information. The pamphlets for the Foundation Golf Outing are available at the front desk.

Adjournment – Commissioner Colaizzi made a motion to adjourn, with a second by Commissioner Diorio. All ayes – motion carried. The meeting adjourned at 10:35 p.m.

President

Secretary