

Lemont Park District  
Board of Commissioners Meeting  
Centennial Community Center  
June 22, 2010 for the Regular Meeting of May 18, 2010  
7:30 p.m.

**Call to Order** - The regular meeting of Monday, May 18, 2010 was called to order by President Sexton at 7:30 p.m.

**Roll Call** - Commissioners present: P. Sexton, M. Colaizzi, J. Williams J. Davoren and J. Diorio. Also in attendance were Executive Director Louise Egofske; recording secretary, Karen Perkey; staff – Dellamano, Novak and public. All in attendance recited the Pledge of Allegiance.

**Staff Update**–Marketing activities: Carrie Dellamano reported that the TropiCore event had 118 participants and a good time was had by all that attended. Dellamano explained that staff and a select group of people were interviewed to form a ‘Fun Squad’ that will be present at special events to promote fun at the park district. **Proposals & Partnerships:** Carrie Dellamano reported that she has been working with Advocate, Pot Belly, ATI, MB Financial, Citgo, SBT, Three Corners and Chiro One for sponsorships with the park district. She will present more information to the board at the next regular meeting. The display boards have been installed at the Core. The suggestion box is ready for use. Carrie Dellamano gave the board a handout that explained the new program for feedback from guests. There will be a Body Flow exercise program launched on May 22<sup>nd</sup> with a special event/open house. There have been four members who have signed up for the Rewards Checking Account at SBT. An updated membership proposal for the school districts was given to the board. There was a discussion about the membership pricing and participant eligibility. President Sexton stated he would like the school district membership to be one price for all members and to have the information sent to the staff at the districts within 30 days. A suggestion of offering a 20% discount to the members if over 25 individuals sign up was discussed. A membership fee of \$19.99 per month for full-time staff only with no enrollment fee was suggested. President Sexton made a motion to approve a School District membership for the Core for full-time staff at District 113A & District 210 for a monthly membership fee of \$19.99 per month, with no enrollment fee. Commissioner Williams seconded the motion. Roll call vote: Commissioners Diorio, aye; Davoren, aye; Sexton, aye; Colaizzi, aye and Williams, aye. Motion carried. Business memberships that the board received in the board packet were discussed. Commissioner Colaizzi made a motion to approve the Business Membership proposal as presented, with a second by Commissioner Williams. Roll call vote: Commissioners Diorio, aye; Davoren, aye; Sexton, aye; Colaizzi, aye and Williams, aye. Motion carried. Director Egofske reported that staff hosted a summer staff orientation on May 17<sup>th</sup>.

**Approval of Minutes** – Motion made by Commissioner Colaizzi to approve the minutes of the

regular meeting of April 19, 2010 and the Committee of the Whole meeting of May 4, 2010 with a second by Commissioner Davoren. Corrections were made to the April 19th minutes. All ayes - motion carried.

**Treasurer's Report:** Commissioner Davoren made a motion to approve the financial statement of April, with a second by Williams. Roll call vote: Commissioners Sexton, aye; Colaizzi, aye; Williams, aye; Davoren, aye and Diorio, aye. Motion carried. Commissioner Davoren made a motion to approve the May 2010 payables in the amount of \$110,027.22, with a second by Commissioner Colaizzi. Roll call vote: Commissioners Sexton, aye; Colaizzi, aye; Williams, aye; Davoren, aye and Diorio, aye. Motion carried. Commissioner Davoren stated that the capital expenditure to Nicholas & Associates is not approved by the treasurer. President Sexton explained that there had been a meeting with representatives from various companies to discuss the issues that have been occurring at the park district. It has been determined that all the problems that the park district has been experiencing are purely coincidental. President Sexton explained the issues and the resolutions. Commissioner Davoren made a motion to approve the capital expenditure payout in the amount of \$47,787.56, with a second by Commissioner Williams. Director Egofske explained the retainage and what is still outstanding and the change orders that were presented. Roll call vote: Commissioners Sexton, aye; Colaizzi, no; Williams, aye; Davoren, no and Diorio, aye Motion carried. Commissioner Davoren reported that the interest earned for the referendum accounts was \$213.34 for the month of April, which brings the interest earned to \$995,254.32. Commissioner Davoren stated that the budget has been on display since April 19<sup>th</sup>, 2010 and would like to request a special meeting on May 20<sup>th</sup> at 5:30 p.m. to approve the Budget & Appropriation Ordinance #2010-11-1 after a public hearing for the 2010-11 Budget.

**Matters from the Public** – None.

**President's Report** – Committee Reports:

Intergovernmental – No report.

Maintenance – Report in packet. Commissioner Colaizzi suggested to Dawn Banks to add information for what will be coming up in the future. The maintenance department needs a field machine. Commissioner Colaizzi explained the machine that has been looked at. The department will work with demo machines to determine what will be the best machine for the district needs. The HVAC service agreement was discussed. It has an auto-renewal, so the company needs to be contacted. President Sexton suggested contacting O'Hare Mechanical about a service agreement.

Recreation – Report in packet.

Policy & Procedure – Commissioner Diorio reported that he has read policy manuals from several other districts. President Sexton would like to concentrate on the areas of the policy manual that will be specific to Lemont. President Sexton also would like the Executive Director to be given the authority for approvals and flexibility of day-to-day operations, with parameters.

Long Range Planning – Commissioner Colaizzi gave the board information for the long range planning. There are several companies that can be used for the long range planning.

Commissioner Colaizzi explained the specifications. President Sexton mentioned several items that the board will need to decide on such as the scope of services to determine the choice of the firm. He would like feedback from the board members by July 1<sup>st</sup>, 2010.

PAF – Report in packet.

Safety – Commissioner Diorio reported that there was a new staff orientation on May 17<sup>th</sup>. There was CPR training on May 18<sup>th</sup> 9:00 am – 12 noon and recertifications on May 19<sup>th</sup>, 9 – 11 a.m. The AED cabinets have been installed. The enunciator board has no audio alarm at this time. There was a discussion about the safety on the roadway and trying to get drivers to stop at the stop signs. Signage and repainting the crosswalks areas were discussed. Discussions continued about the safety issues. Director Egofske suggested initiating a Safety Campaign. It was decided to begin with repainting the crosswalks and striping. The discussions continued with a few other ideas such as meeting with Sgt. Thompson for suggestions, signage, putting an ad in the paper and having cadets patrol the area.

Quarry – No report.

**Unfinished Business** – The Core summer hours were discussed but there is no benchmark to determine if the hours should be reduced or to close sections of the building. This item is tabled until the June Committee of the Whole meeting. The regular meeting of June 15<sup>th</sup> will be rescheduled until June 22<sup>nd</sup>, but the payables will be approved the week prior to the meeting.

**Director's Report** – Director Egofske reported that she is reviewing energy carriers for the park district. Director Egofske met with Jeff Sopko from Sopko Insurance and have received rates from PDRMA, since the health insurance renewal is July 1, 2010. There was a Foundation meeting on May 11<sup>th</sup>. There will be more information at the next meeting. The certification for the indoor pool has been received and Egofske is working with Peterson for the outdoor pool certificate. The director is waiting on more information on the VGB compliance. The POS for the outdoor pool check in has been delivered and is being configured. Director Egofske met with Rick Petricek about the outstanding \$45K retainage owed to Construction Solutions, Inc. There will be a Sertoma Golf Outing on June 14<sup>th</sup>, a Tri-County SRA Golf Outing on June 25<sup>th</sup> and the Chamber State of the Village address on May 19<sup>th</sup>.

**New Business** – President Sexton explained the recent inquiries about the removal of Jaycee Park playground equipment and the board's decision not to replace the equipment. The Hines Dragonfly grant for Bambrick Park can be pursued at this time due to President Sexton discussing the property layout with Citgo representatives. The agreement will need the proper verbiage. President Sexton stated that the Park Foundation will be using the July 3<sup>rd</sup> Beer Garden event for its fundraiser. Commissioner Davoren requested consideration to incorporate a super majority vote for bond approval by the board. President Sexton asked for a written proposal to be submitted to the Executive Director who will forward it to the attorney for advice. The end of the year preschool graduations and programs will be held May 25<sup>th</sup> at 7:00 p.m.; May 26<sup>th</sup> at 10:00 a.m. and May 27<sup>th</sup> at 10:00 a.m.

**Matters from the Public** – None.

**Adjournment** – Commissioner Davoren made a motion to adjourn, with a second by Commissioner Diorio. The meeting adjourned at 9:37 p.m.

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President

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Secretary